

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Home Education Program: Year End Checklist**  
**2016 – 2017**

**DUE: June 30, 2017**

Year-end Evaluation

*Submitted with Evaluator's documentation of credentials.*

***Examples below may be shared with your Evaluator.***

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**Home Education Evaluators**

The law requires that each home education student be interviewed and their portfolio reviewed by a qualified home education evaluator each school year. The evaluator's written certification that an appropriate education is occurring must be submitted by the home education supervisor to the superintendent of the student's district of residence by June 30 of each school year ([24 P.S. § 13-1327.1\(e\),\(h.1\)](#)).

***Qualifications***

There are a number of avenues for individuals to qualify to become home education evaluators ([24 P.S. § 13-1327.1\(e\)](#)).

1. Licensed clinical psychologist
2. School psychologist
3. Pennsylvania certified teacher with two years grading experience at the level they evaluate (K-6 and/or 7-12)
4. Nonpublic school teacher or administrator with two years PA teaching experience within the last 10 years at the level they evaluate (K-6 and/or 7-12)
5. Persons with other qualifications, with the prior consent of the superintendent of the district of residence

***Documenting Credentials***

To properly document, create a simple block signature for the evaluation, listing the evaluator's credentials.

- E.g.**
- Evaluator's Name
  - PPID (for PA certified teacher or school psychologist) or License Number (for licensed clinical psychologist)
  - School where taught, with contact number (phone number)
  - Span of years taught, subjects taught, grades taught

***Examples***

**Alex Garcia**  
**PPID: 5101604**  
**North Green SD, 515-555-5555**  
**2010-2015, mathematics, grades 7-12**

**Mary Jones**  
**Clinical Psychologist**  
**PA License: PS012345L**